

Editing Topics for Essay

Use this list to look over your essay for editing.

1. Organization
 - Is there an intro? Is it complete?
 - Is there a conclusion? Is it complete?
2. Information from Multiple Sources
 - Does each body paragraph have cited evidence?
 - Does it have enough cited evidence?
3. Analytical Writing
 - Is evidence explained or restated?
 - Are you adding new thoughts?
4. Language
 - Are appropriate, specific words being used?
 - Is the tone formal?
 - Are personal pronouns avoided (I, me, you...)
5. PUGS
 - Appropriate punctuation?
 - Appropriate word usage?
 - Appropriate grammar?
 - Appropriate spelling?