

Dear Students and Family,

Welcome! With your help and support, we look forward to a successful and productive school year. Below you will find information regarding procedures, supplies and expectations for Social Studies class. After you have read this together carefully, please fill out and sign the bottom portion of the page and return to class. Also, please feel free to contact us with any questions, comments or concerns.

1) Supplies – Students will need a notebook, a folder with pockets, highlighters and pen or pencil. Also, any donations of tissues, hand sanitizer, or wipes for the classroom would be greatly appreciated.

2) Attendance – Attendance is crucial to success in education. If absent, students must make up any work they missed. It is the student’s responsibility to find out what homework was assigned while they were out. All homework assignments will be posted on pupilpath and www.hartmannhomework.com

3) Classwork/Homework – Classwork and homework is graded by rubric below.

4 Exceeds Standard	3 Meets Standard	2 Approaching Standard	1 Standard Not Met
✓+	✓	✓-	Missing
100%	85 %	70%	55%
Response went above and beyond the requirements of the homework assignment.	Completes the task as described.	Does not quite complete the task as the requirements ask, but the assignment was submitted.	The assignment was not submitted at all.

4) Class Participation – Participation is essential in class. Students are encouraged to ask and answer questions and should be actively involved in class discussions and group work. Participation is graded at the end of each marking period based on the rubric on the back of this sheet.

5) Behavior – Students are expected to show respect to their classmates and teachers. Being disruptive, cursing, and bullying are not allowed.

6) Cellphones – Use of cellphones is prohibited in social studies class. Students should make sure that cellphones are silent or off and put away in their bag. Cellphones should not be taken out during class.

*School policy dictates that hats, gum, headphones, and cards are NOT allowed in class and will be confiscated.

Student’s Name (Print)

Parent/Guardian Name (Print)

Best number to reach Parent/Guardian

Next Best Number to reach Parent/Guardian

Email Address

I have read and acknowledge the above procedures and expectations.

Student’s Signature

Parent/Guardian Signature

Class Participation Rubric

Standard	4 Exceed Standard	3 Meets Standard	2 Approaching Standard	1 Standard Not Met
Mark	✓+	✓	✓-	Missing
Grade	100%	85%	70%	55%
Frequency	Student initiates contributions more than three times in each week.	Student initiates contribution once in each week.	Student does not initiate contribution & needs teacher to solicit input.	Student does not contribute even when teacher prompts.
Quality	Comments always insightful and constructive; uses appropriate terminology. Comments balanced between general impressions, opinions & specific, thoughtful criticisms or contributions.	Comments mostly insightful and constructive; mostly uses appropriate terminology. Occasionally comments are too general or not relevant to the discussion.	Comments are sometimes constructive, with occasional signs of insight. Student does not use appropriate terminology; comments not always relevant to the discussion.	Comments are uninformative, lacking in appropriate terminology. Heavy reliance on opinion & personal taste, e.g., "I love it", "I hate it", "It's bad" etc.
Listening Skills	Student listens attentively when others present materials, perspectives, as indicated by comments that build on others' remarks, i.e., student hears what others say & contributes to the dialogue.	Student is mostly attentive when others present ideas, materials, as indicated by comments that reflect & build on others' remarks. Occasionally needs encouragement or reminder from teacher.	Student is often inattentive and needs reminder of focus of class. Occasionally makes disruptive comments while others are speaking.	Does not listen to others; regularly talks while others speak or does not pay attention while others speak; detracts from discussion; sleeps, etc.